

School District of Manawa

Board of Education Meeting Agenda - **Corrected**

August 19, 2019



1. Call to Order – President Johnson – **6:30 p.m.** – **MES Board Room, 800 Beech Street**
 - a. Introduction of New Staff - Reception
2. Pledge of Allegiance - **7:00 p.m.**
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. Q12 Survey Strategies
6. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
7. Consent Agenda
 - a. Approve Minutes of July 22, August 8, and 14, 2019 Board Meetings
 - b. Treasurer’s Report/Approve Expenditures & Receipts
 - c. Donations:
 - i. A. Sturm & Sons Foundation, Inc. \$3,000 for the Fine Arts Programs
 - ii. A. Sturm & Sons Foundation, Inc. \$2,000 for Manawa FFA Chapter
 - iii. Wis. FFA Foundation \$50 to Manawa FFA 2019 Building Communities Chapter Award
 - iv. Wis. FFA Foundation \$50 to Manawa FFA 2019 Growing Leaders Chapter Award
 - v. Wis. FFA Foundation \$50 to Manawa FFA 2019 Strengthening Agriculture Chapter Award
 - vi. Manawa Rodeo Committee \$60 First Place Window Prize for HS Art Club
 - vii. Manawa Rodeo Committee \$155 to the HS Choir **for Working at Rodeo Grounds**
 - viii. Manawa Rodeo Committee \$66 to the HS Band for Parade Performance
 - d. Consider Approval Non-Athletic Coaches & Advisors for SY1920 as Presented
 - e. Consider Approval of FFA Overnight Field Trip to Indianapolis IN on Oct. 29 - Nov. 1, 2019
 - f. Consider Approval of Hire of a Clerical / Health Paraprofessional as Presented
 - g. Consider Approval of the Special Education Paraprofessional as Presented
 - h. Resignation of Melissa Amador Food Service Worker as Presented
8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
10. Correspondence: Thank You From the Family of Roger Beyer
11. Board Recognition: No Recognitions This Month
12. District Administrator’s Report:
 - a. Legislative Update
 - b. Census Report
 - c. Referendum Project Updates
 - d. Affirm Usage of Board Policy for the Job Description Approval Process

13. School Operations Reports:
 - a. ES Principal: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
 - a. Highlights - Included in Board Packet
15. Director's Reports:
 - a. Curriculum / Special Education Director Highlights
 - b. Technology Director Highlights
16. Board Comments:
 - a.
 - b.
17. Committee Reports:
 - a. Curriculum Committee (Scheller)
 - i. PI 26 Academic and Career Plan Handbook
 - ii. 504 Handbook Review / Updates
 - iii. Animal Science Memo Requesting Credit
 - iv. Physical Education Memo Requesting Online Credit
 - b. Finance Committee (Pohl)
 - i. Technology Quote Change Memo
 - ii. 2018-19 Budget Analysis
 - c. Policy & Human Resources Committee (Pethke)
 - i. Coaches Handbook Updates
 - ii. Professional Educator Handbook for SY1920
 - iii. Support Staff Handbook for SY1920
 - iv. Support Staff Performance Evaluation System
 - v. Job Description Approval Process
 - vi. Job Descriptions
 1. Office Clerical / Health Aide Paraprofessional
 2. Athletic/Activities Director
 3. Grounds Keeper
 - vii. Consider Fundraising and Fee Practices
18. Unfinished Business:
 - a. No Unfinished Business This Month
19. New Business:
 - a. Consider Approval of Non-Discrimination District Response as Presented
 - b. Consider Approval of the Coaches Handbook Updates for SY1920 as Presented
 - c. Consider Approval of the Professional Educator Handbook for SY1920 as Presented
 - d. Consider Approval of the Support Staff Handbook for SY1920 as Presented
 - e. Consider Approval of the Support Staff Performance Evaluation System as Presented
 - f. Consider Approval of PI 26 Academic and Career Plan Handbook as Presented
 - g. Consider Approval of 504 Handbook Review / Updates as Presented
 - h. Consider Approval of Animal Science Memo Requesting Credit as Presented
 - i. Consider Approval of Physical Education Memo Requesting Online Credit as Presented
20. Next Meeting Dates:
 - a. Aug. 20, 2019 MES Site Project Grand Opening & Ribbon Cutting – 6:00-6:30 p.m.

- b. Sept. 4, 2019 – Finance Committee Mtg – 5:30 p.m. – MES Board Rm
- c. Sept. 5, 2019 – Policy & Human Resources Committee Meeting – 5:30 p.m. – MES Board Rm
- d. Sept. 11, 2019 – Spec BOE / Hoffman Update Mtg – 5:30 p.m. – MES Board Room
- e. Sept. 16, 2019 – Regular BOE Mtg – 7:00 p.m. – MES Board Room
- f. Sept. 30, 2019 – Mental Health Community Meeting – City Hall Mtg Room 7:00 p.m.
- g. Oct. 9, 2019 - Curriculum Committee Mtg – 4:00 p.m. MES Board Room
- h. Oct. 9, 2019 – Spec BOE / Hoffman Update Mtg – 5:30 p.m. – MES Board Room
- i. Oct. 21, 2019 – Regular BOE Mtg – 7:00 p.m. – MES Board Room
- j. Oct. 28, 2019 – Annual District Meeting – 7:00 p.m. – MES Board Room

21. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Public Participation at Board Meetings (Bylaws 0167.3)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.

- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - a. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - b. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - e. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - a. No obstructions are created between the Board and the audience.
 - b. No interviews are conducted in the meeting room while the Board is in session.
 - c. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.